

**Grenfell Tower Memorial Commission (GTMC) Meeting  
19 September 2024**

**Attendees**

**Memorial Commission**

Thelma Stober (Chair)  
Lord Paul Boateng

**Community representatives**

(Bereaved representatives)	(Survivor representatives)	(Lancaster West representatives)
Hanan Wahabi	Abraham Abebe	Susan Al Safadi
Adel Chaoui		
Sandra Ruiz		

**Apologies:**

Nabil Choucair  
Andrea Newton  
Hanan Cherbika  
Hassan Hassan  
Mohammed Rasoul

**Secretariat**

Grenfell Tower Memorial Commission Secretariat: 5 individuals

**Other**

Stephanie Edwards, Independent Design Adviser  
Peter Neal, Independent Landscape Design Adviser  
Jane Duncan, Independent Architectural Adviser

**Meeting purpose**

The sixtieth meeting of the Memorial Commission, to discuss the design team selection process.

**Opening**

- A one-minute silence was held at the start of the meeting.
- It was confirmed that the meeting was quorate.
- Thelma opened the meeting, welcoming all in attendance.
- No conflicts of interests were declared.
- The Secretariat presented the minutes from the July meeting for approval, along with an update on the risk register and action log.

**Agenda item 1: Co-chairs update**

- The co-chairs updated the Commission on their meeting with the Deputy Prime Minister (DPM) in July. They passed on the Minister's thanks for the Commission's work and that the Minister would like to meet the Commission soon to express thanks and appreciation for their work. They also noted a clear commitment from the DPM not to lose momentum on the progress made on the memorial process so far.
- The co-chairs noted the community's frustration around the delays to a decision or pathway on the future of the Tower.
- Noting this, the community representatives asked the secretariat to add a risk on delays to the memorial process from the department due to a lack of pace and clarity within the Ministry of Housing, Communities and Local Government (MHCLG) around timelines on a decision about the future of the Tower.
- The funding of the memorial was discussed, the Commission referred to the letter received in June 2024 by the then Secretary of State, Michael Gove, stating that the government will be the 'funder of last resort' to ensure the memorial is sustainably maintained for future generations. The community reps asked if this can be shared via the Commission website as a commitment from the government to the Grenfell community.

**ACTION:** Secretariat to add a risk on delays from the department due to lack of pace and clarity.

**Agenda item 2: Design update**

- The independent design advisers gave an update on the design team selection process, including the successful market engagement event, which had over 60 attendees from potential design teams globally. To date there have been 88 expressions of interest received, the final date for submissions is Wednesday 25 September, this will be followed by thorough checks for compliance and due diligence which will be carried out by RIBA and MHCLG. Once the checks have been completed, MHCLG will then update the Commission on the final number of submissions. The final number of submissions will then go through the full evaluation process. The Commission made clear that community representatives must be involved and have oversight throughout the evaluation process.
- The update also included an overview of the evaluation process and what it will entail for applicants as well as the panel. The community representatives reaffirmed the importance of the due diligence process and asked if this can be added to the Commission website, so the community are kept informed.

**ACTION:** The due diligence approach for the design team selection process to be put on the Commission website.

**You can contact the Memorial Commission directly using the details below:**

**Phone:** 0303 444 4831

**Email:** [GTMCSecretariat@levellingup.gov.uk](mailto:GTMCSecretariat@levellingup.gov.uk)

**Website:** Please use our [www.grenfelltowermemorial.co.uk/contact](http://www.grenfelltowermemorial.co.uk/contact) page or the [contact](#) buttons in the 'Community representatives' section.

**Next meeting:** Thursday 17 October.